

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Brookside High School

Regular Meeting  
April 13, 2023

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

23-065 2. **PRO-TEMPORE**

Mrs. Miller moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education appoint Mrs. Pat Czech to serve as Pro-Tempore for tonight's meeting in the absence of Board President and Vice President.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

3. **CALL TO ORDER - 5:37 PM**

4. **OPENING CEREMONIES**

A. Pledge of Allegiance.

5. **INFORMATIONAL ITEMS**

6. **BOARD RECOGNITION**

7. **APPROVAL OF THE AGENDA**

23-066 Mrs. Miller moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

Mr. Barnhart reported this fiscal year's final payment for property taxes came in this week, and they are less than we received last year. There is no apparent reason, and he has asked the county auditor's office to investigate it.

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**B. BOARD MINUTES**

- 23-067** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

**Regular Meeting w/Addendum – March 23, 2023**  
**Special Meeting – March 29, 2023**  
**Special Meeting – April 6, 2023**

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller  
Absent: Mrs. DeLuca, Mrs. Lopez  
Motion Carried: 3-0

**C. FINANCIAL STATEMENTS**

- 23-068** Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller  
Absent: Mrs. DeLuca, Mrs. Lopez  
Motion Carried: 3-0

**D. RESOLUTION ACCEPTING RATES**

- 23-069** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached resolution accepting the amounts and rates as determined by the Budget Commission and authorizing tax levies and certifying them to the county auditor.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller  
Absent: Mrs. DeLuca, Mrs. Lopez  
Motion Carried: 3-0

**9. SUPERINTENDENT'S BUSINESS**

**A. PERSONNEL**

- 23-070** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items A1-4.

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **John Forster**, requesting parental leave beginning with the first quarter of the 2023-24 school year and returning October 27, 2023.

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- b. **Dan Rahm**, BIS Principal, resigning at the conclusion of the current contract year (2022-23), July 31, 2023.
- c. **Madison Willis**, resigning as BHS Assistant Cheer Coach, effective March 30, 2023.

**CERTIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Julianna Pavicic**, BIS 4<sup>th</sup> Grade Teacher, BA, Step 2, effective for the 2023-2024 school year.

**ADMINISTRATIVE**

It is recommended that the Sheffield-Sheffield Lake Board of Education award the following personnel an Administrative Contract pending receipt of current BCI/FBI background per the attached effective July 1, 2023-June 30, 2026.

- a. **Rachel Tansey**, District Treasurer.

**CLASSIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all payroll requirements.

- a. **Elizabeth Leichtman**, BMS Custodian, Step 1, 8 hrs./day, 260 days plus contracted holidays (pro-rated) effective April 17, 2023.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

**TABLED CLASSIFIED SUBSTITUTE**

23-071

Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education table the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Joshua Smith**, Substitute Cleaner as needed, effective April 17, 2023.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

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Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

B. **OTHER**

- 23-072** Mrs. Miller moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the **LLA THERAPY AGREEMENT** which provides the necessary therapy services including speech, behavioral, physical, and occupational to students who qualify for the 2023-2024 school year.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-073** Mrs. Miller moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education enter a contract for school age students ages 6 through 21 with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER** for services for the 2023-2024 school year as per the attached.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-074** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **OMBUDSMAN PROGRAM ALTERNATIVE EDUCATION SERVICES AGREEMENT** for the 2023-2024 school year which provides separate school facility placements and student transportation for selected students with disabilities.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-075** Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **THERADIGM INC. SERVICES AGREEMENT** which provides Occupational Therapy Services commencing on June 15, 2023, through June 15, 2025.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-076** Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the **BHS ROBOTICS WORLDS COMPETITION FIELD TRIP**, on April 24-

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28, 2023, to Dallas, Texas, as per the attached.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-077** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **FELC AND KNOLLWOOD ELEMENTARY SCHOOLS HANDBOOK ADJUSTMENTS/CHANGES** for the 2023-24 school year.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-078** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE INTERMEDIATE SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2023-24 school year.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-079** Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE MIDDLE SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2023-24 school year.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-080** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2023-24 school year.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-081** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL/BROOKSIDE MIDDLE SCHOOL ATHLETIC HANDBOOK ADJUSTMENTS/CHANGES** for the 2023-24 school year.

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Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

- 23-082** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the use of Attorney Phil Truax, for construction litigation as needed.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

**10. COMMENTS FROM THE PUBLIC - None**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

**11. STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen  
Mrs. Jensen reported there is a meeting on Thursday.
2. Athletic Counsel – Sheila Lopez  
No report.
3. Legislative Liaison – Amy DeLuca  
No report.
4. Endowment Fund – Lisa Miller  
Mrs. Miller stated that applications have been received, they will meet next week.  
The annual dinner raised \$ 8000.
5. S.A.L.T. – Pat Czech  
Mrs. Czech reported on various events in the district including many band and music events.  
She also reported on monthly food pantry and clothing drive.
6. Finance Committee – Sheila Lopez  
No report.

**12. ADJOURNMENT**

- 23-083** Mrs. Miller moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education adjourns.

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Time: 6:14 PM

Present: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0



Michael T. Barnhart, Treasurer

  
Amy DeLuca, Board President

The next regular meeting will be on April 27, 2023, at the Administration Center at 5:30 PM.

